

MEETING HELD AT:

VIA ZOOM

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Wayne Turner President	X		5/1/21
Beth Compton Vice-President		X	5/1/21
Beth Allen Treasurer	X		5/1/21
Martin Conway Secretary	X		12/1/21
Mark Frazier Director	X		9/1/22
Patrick Griffin Director		X	12/1/21
Jessica Rainstein Director		X	5/1/21

NON-BOARD MEMBERS ATTENDING:

1. Leonore Ballard, Executive Assistant – CSUSA
2. Shauna Bell, Governing Board Manager – CSUSA
3. Leah Dellicarpini, Chief of Strategy – Launched Solutions
4. Danielle Derwin, Assistant Principal – Cabarrus Charter Academy
5. Keith Geddings, Senior Financial Analyst – CSUSA
6. Cande Killian-Woods, Deputy Director of Operations – CSUSA
7. Shane Lis, Principal – Langtree Charter Academy
8. Andrea Lopresti, Principal – Iredell Charter Academy
9. Gina Merrell, Grant Coordinator – CSUSA
10. Renee Michels-Ford, Carolina State Finance Director – CSUSA
11. Maggie Nampon, Deputy Director of Academics – CSUSA
12. Elizabeth Padgett, Principal – Langtree Charter Academy Lower Campus
13. Bonnie Phifer, Parent – Iredell Charter Academy
14. Kyle Pierce, Principal – Cabarrus Charter Academy
15. Donna Rascoe, Esq., Board Attorney - Cranfill, Sumner and Hartzog
16. Dr. Corbet Wilson, National Senior Director of Curriculum and Instruction – CSUSA
17. Kendra Woods, Interim Principal – Concord Lake STEAM Academy

I. ADMINISTRATIVE

- **CALL TO ORDER**
 Pursuant to public notice, Board President, Wayne Turner, called the meeting to order at 4:08 p.m.

- **ROLL CALL**
 Roll call was held, and quorum was established.

- **APPROVAL OF THE AGENDA**

MOTION: Motion was made by Martin Conway and seconded by Mark Frazier to approve the agenda. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

- APPROVAL OF THE MAY 27, 2020 MEETING MINUTES

MOTION: Motion was made by Beth Allen and seconded by Martin Conway to approve the minutes of the May 27, 2020 meeting with minor edits by the Board attorney. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

II. PUBLIC COMMENTS

Bonnie Phifer, a parent from Iredell Charter Academy spoke with the Board to advocate for an Iredell Charter Academy high school. Son has attended the school since the 4th grade and want a better option for her son.

III. CSUSA REPORTS

A. PRINCIPALS REPORTS

All principals submitted principal reports as presented.

- IREDELL CHARTER ACADEMY
 Principal Andrea Lopresti additionally reported that one teacher that was renewed for the 2020-2021 school year has decided not to return to ICA in the fall. Fundraising monies was used for end of year celebrations and teacher appreciation items. Additionally, presented on marketing and engagement approach to increase number of applications for the Fall.
- CONCORD LAKE STEAM ACADEMY
 Principal Kendra Woods additionally reported that all teachers who were offered renewal are returning to CLSA for the fall. Targeted marketing efforts are occurring. Three fundraising events were cancelled due to COVID-19. Fundraising money was used for student remote learning incentives and teacher appreciation gifts. Enrollment

applications are increasing and work is continuing to enroll and register additional students.

- **LANGTREE CHARTER ACADEMY**

In addition to the principal report submitted, principal Shane Lis reported that there is a strong digital marketing effort. Two staff members (Upper campus) and four staff members (Lower campus) who were renewed are not returning next year. Fundraising money is being used to increase technology resources in the school.

- **CABARRUS CHARTER ACADEMY**

In additional the principal report submitted, principal Kim White reported that a significant amount of fundraising was done for athletics while a number of fundraisers were canceled due to COVID. Enrollment at the upper campus is going well with the focus of work on graded 3 and 5 through targeted family engagement efforts. Four teachers (lower campus) and three teachers (upper campus) who were renewed will not return for Cabarrus in the fall.

B. FINANCIALS

- **FY 21 BUDGET**

Renee Michels-Ford provided an overview of the assumptions for the Budget as follows:

Revenues:

- Enrollment Increase for FY 21
- Revenue per pupil remains flat
- Before and after care revenue is based on prior year participation
- Food Service Revenue is based on new Food Service model

Expenses

- 2% merit increase for all staff in FY 21
- Staff increases correlate to enrollment increase
- Instructional and capital expenses based on budget priorities of schools

MOTION: Motion was made by Beth Allen and seconded by Mark Frazier to approve the FY 21 Budget. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

- **YTD FINANCIALS ENDING MAY 31, 2020**

Renee Michel- Ford presented the financials for all NCCEF schools.

MOTION: Motion was made by Beth Allen and seconded by Mark Frazier to approve the YTD actuals as presented in the financial report ending May 31, 2020. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

IV. BOARD DISCUSSION ITEMS

a. OLD BUSINESS

There was no old business.

b. NEW BUSINESS

a. Board meeting calendar

MOTION: Motion was made by Mark Frazier and seconded by Beth Allen to move the December 2, 2020 Board meeting to Tuesday, December 1st. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

b. FY 21 Federal Funding

MOTION: Motion was made by Martin Conway and seconded by Mark Frazier to authorize the application for all Federal Title funding for FY2020/21 for Cabarrus Charter Academy, Langtree Charter Academy, Iredell Charter Academy, and Concord Lake STEAM Academy.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

MOTION: Motion was made by Mark Frazier and seconded by Martin Conway to designate the Principals of Cabarrus Charter Academy, Langtree Charter Academy, Iredell Charter Academy, and Concord Lake STEAM Academy to be the signing

authority as the School Superintendent for all documents related to Federal funding through the State of North Carolina or directly through the United States Federal Government for their designated school.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

MOTION: Motion was made by Martin Conway and seconded by Mark Frazier to designate the Principals of Cabarrus Charter Academy, Langtree Charter Academy, Iredell Charter Academy, and Concord Lake STEAM Academy to sign all related documents for the Federal Funding application including, but not limited to, the North Carolina Statement of Assurances, Debarment Certification, and NC Prayer Certification and Single Set of Assurances.

The motion passed with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

c. Parent & Family Engagement Policy

MOTION: Motion was made by Martin Conway and seconded by Mark Frazier to approve the Parent & Family engagement policy for Cabarrus Charter Academy, Iredell Charter Academy, Concord Lake STEAM Academy and Langtree Charter Academy. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

d. FY 20 Audit

The audit committee reported on their work to review the three proposals submitted to perform the audit and brought a recommendation to the Board to proceed with Petway, Mills & Pearson.

MOTION: Motion was made by Martin Conway and seconded by Mark Frazier to retain Petway, Mills & Pearson to move forward with the audit. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

The Board thanks the audit committee for its fine work and will not complete any additional work.

MOTION: Motion was made by Martin Conway and seconded by Mark Frazier to authorize the Board president to sign the audit contract and the engagement letter pending approval by the Board treasurer and Board attorney. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

e. Remote instruction plan

Maggie Nampon reviewed the remote instruction plan for each school.

MOTION: Motion was made by Beth Allen and seconded by Martin Conway to approve the remote instruction plans for Cabarrus Charter Academy, Langtree Charter Academy, Iredell Charter Academy and Concord Lake STEAM Academy. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

f. Summer Bridge/Jumpstart Plan

Maggie Nampon provided the Board an update on JumpStart. Funds Applications were put together at the national level to be able to earn the funds. Information and budget that was submitted was presented to the Board for review.

g. Apple Equipment Lease

Dr. Corbet Wilson provided an overview of the Apple lease financing agreement for Langtree and Iredell. Adding 40 iPads at Langtree Lower, 30 iPads at Langtree Upper and 20 iPads at Iredell. This will be a 3-year lease.

MOTION: Motion was made by Beth Allen and seconded by Mark Frazier to approve the final Apple Lease documents approved by the Board attorney. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

V. CLOSED SESSION

MOTION: Motion was made by Beth Allen and seconded by Mark Frazier to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to discuss confidential personnel matters that are confidential pursuant to North Carolina General Statute section 115C-218.25 and North Carolina General Statute section 115C-319. The motion passed with a roll call vote as follows. Closed session began at 6:16 p.m.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

No action was taken in closed session.

MOTION: Motion was made by Beth Allen and seconded by Mark Frazier to return to open session at 6:22 p.m. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

VI. PERSONNEL

MOTION: Motion was made by Martin Conway and seconded by Mark Frazier to approve the hiring of the following teachers for Iredell Charter Academy: Kelly Beaver and Jessica Mayer. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

Kyle Pierce, the new principal of Cabarrus Charter Academy – Upper Campus introduced himself to the Board.

VII. ADJOURNMENT

MOTION: Motion was made by Beth Allen and seconded by Mark Frazier to adjourn the meeting of the North Carolina Charter Educational Foundation, Inc. The motion passed with a roll call vote as follows. The meeting adjourned at 6:43 p.m.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Mark Frazier	X	
Wayne Turner – President	X	

NEXT MEETING:

Wednesday, July 22, 2020 @ 4:00 p.m.



Martin Conway, Board Secretary

Date 8/24/2020