

MEETING HELD AT:

VIA ZOOM

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Wayne Turner President	X		5/1/21
Beth Compton Vice-President	X		5/1/21
Beth Allen Treasurer	X		5/1/21
Martin Conway Secretary	X		12/1/21
Mark Frazier Director		X	9/1/22
Patrick Griffin Director		X	12/1/21
Jessica Rainstein Director	X		5/1/21

NON-BOARD MEMBERS ATTENDING:

1. Shauna Bell, Governing Board Manager – CSUSA
2. Leah Dellicarpini, Chief of Strategy – Launched Solutions
3. Danielle Derwin, Assistant Principal – Cabarrus Charter Academy
4. Keith Geddings, Senior Financial Analyst – CSUSA
5. Cande Killian-Woods, Deputy Director of Operations – CSUSA
6. Myrna Laine-Hypolite, Vice-President of School Finance – CSUSA
7. Shane Lis, Principal – Langtree Charter Academy
8. Andrea Lopresti, Principal – Iredell Charter Academy
9. Renee Michels-Ford, Carolina State Finance Director - CSUSA
10. Elizabeth Padgett, Principal – Langtree Charter Academy Lower Campus
11. Donna Rascoe, Esq., Board Attorney - Cranfill, Sumner and Hartzog
12. Corbet Wilson, National Senior Director of Curriculum and Instruction – CSUSA
13. Kendra Woods, Interim Principal – Concord Lake STEAM Academy

I. ADMINISTRATIVE

- **CALL TO ORDER**
 Pursuant to public notice, Board President, Wayne Turner, called the meeting to order at 4:06 p.m.
- **ROLL CALL**
 Roll call was held, and quorum was established.
- **APPROVAL OF THE AGENDA**
MOTION: Motion was made by Beth Allen and seconded by Jessica Rainstein to approve the agenda as amended. Motion passed unanimously.

AMENDMENT:

Add Board attorney to provide an update to the Board on the virtual meeting laws

- Board attorney, Donna Rascoe provided an overview of the new COVID-19 legislature on how remote meetings must be held.
 - Give proper notice and the notice must specify the means by which the public can access the remote meeting as that remote meeting occurs
 - Members of the board must identify themselves (1) when the role is taken or the meeting is commenced; (2) prior to participating in deliberations, making motions, proposing amendments, or raising points of order; and (3) prior to voting
 - All documents to be considered shall be provided to each member of the public body
 - Board members must be able to hear what is said by other members, hear what is said by any individual addressing the public body, and be heard by the other members when speaking.
 - All votes should be roll call
 - Minutes shall reflect that the meeting was held by use of simultaneous communication, which members were participating, and when such members joined or left the remote meeting
 - All chats, instant messages, or other written communications between members of the public body regarding the transaction of the public business during the remote meeting are deemed a public record.
 - If the remote meeting is held via conference call, the public body must provide the public with an opportunity to dial in or stream and listen.
 - Members only count toward a quorum for the period while simultaneous communication is maintained for that member.

- APPROVAL OF THE APRIL 22, 2020 MEETING MINUTES
MOTION: Motion was made by Beth Allen and seconded by Martin Conway to approve the minutes of the April 22, 2020 meeting with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Beth Compton	X	
Martin Conway	X	
Jessica Rainstein	X	
Wayne Turner – President	X	

II. PUBLIC COMMENTS

There were no public comments.

III. CSUSA REPORTS

A. PRINCIPALS REPORTS

All principals submitted principal reports as presented.

- IREDELL CHARTER ACADEMY

Principal Andrea Lopresti provided her principal's report. The school had a moving up ceremony and is partnering with WBTV to highlight students. Detailed marketing plan is in place for the summer.

- **CONCORD LAKE STEAM ACADEMY**

Principal Kendra Woods presented on the updates that are being put in place at the school in order to make sure it is more of a STEAM focused school. There is a social media push right now in a strategic way – to target families in a strategic way that works for the school community. The school is gathering end of year data to have a better idea of where students are and how to focus for next year.

- **LANGTREE CHARTER ACADEMY**

In addition to the principal report submitted, principal Shane Lis provided additional detail around enrollment numbers. additional work being done to increase enrollment numbers. There is currently a video campaign and postings scheduled for neighborhood phone apps. Additionally, there are neighborhood signs that are up to promote the school and celebrate students.

- **CABARRUS CHARTER ACADEMY**

In additional the principal report submitted, principal Kim White reported a slight increase in applications. Continuing to engage with families on social media by highlighting rising 6th graders. Information is also being communicated to parents regarding summer learning opportunities and programming for the fall that will align with the charter.

B. FINANCIALS

- **FY 21 BUDGET**

Renee Michels-Ford provided an overview of the assumptions for the Budget as follows:

Revenues:

- Enrollment Increase for FY 21
- Revenue per pupil remains flat
- Before and after care revenue is based on prior year participation
- Food Service Revenue is based on new Food Service model

Expenses

- 2% merit increase for all staff in FY 21
- Staff increases correlate to enrollment increase
- Instructional and capital expenses based on budget priorities of schools

All principals provided an overview of information that was used to determine individual school budgets. Board president Wayne Turner has charged all Board members to review the proposed budget along with the principal report to prepare for the upcoming vote on the budget in June.

- **YTD FINANCIALS ENDING APRIL 30, 2020**

Renee Michel- Ford presented the financials for all NCCEF schools.

MOTION: Motion was made by Beth Allen and seconded by Martin Conway to approve the YTD actuals as presented in the financial report ending April 30, 2020 with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Jessica Rainstein	X	
Wayne Turner – President	X	

IV. BOARD DISCUSSION ITEMS

a. OLD BUSINESS

Form 990

Beth Allen provided an update on the 990. Changes were made and the filing occurred on May 15, 2020.

Audit

MOTION: Motion was made by Beth Allen and seconded by Martin Conway to appoint Beth Allen, Martin Conway and Wayne Turner to an Audit committee for the purposes of review proposals for the audit with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Jessica Rainstein	X	
Wayne Turner – President	X	

b. NEW BUSINESS

a. Grievance Policy

MOTION: Motion was made by Beth Allen and seconded by Jessica Rainstein to approve the update Grievance Policy with edits from Board attorney with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Jessica Rainstein	X	
Wayne Turner - President	X	

b. Fundraising Policy

MOTION: Motion was made by Jessica Rainstein and seconded by Martin Conway to approve the updated Fundraising policy with a roll call vote as follows.

Board Member	Yes	No
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Beth Allen	X	
Martin Conway	X	
Jessica Rainstein	X	
Wayne Turner - President		

c. School Calendars

MOTION: Motion was made by Jessica Rainstein and seconded by Beth Allen to approve updated school calendars with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Jessica Rainstein	X	
Wayne Turner - President		

d. Fall school return

Leah Dellicarpini provided an update on potential plans for the Fall. Parents will be provided choices and will look different school by school. CSUSA is working through the plan for a blended virtual/in school plan and will begin communicating the plans within the next weeks.

V. CLOSED SESSION

MOTION: Motion was made by Beth Allen and seconded by Martin Conway to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(3) to consult with the Board’s attorney to preserve attorney-client privilege and 143-318.11(a)(1) to discuss confidential personnel matters that are confidential pursuant to North Carolina General Statute section 115C-218.25 and North Carolina General Statute section 115C-319. Closed session began at 6:35 p.m.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Jessica Rainstein	X	
Wayne Turner – President	X	

No action was taken in closed session.

MOTION: Motion was made by Beth Allen and seconded by Jessica Rainstein to return to open session at 7:30 p.m. Motion passed unanimously.

VI. PERSONNEL

MOTION: Motion was made by Martin Conway and seconded by Jessica Rainstein to approve the renewals of the slate of teachers for ICA except Christian Moeller with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Jessica Rainstein	X	
Wayne Turner – President		

MOTION: Motion was made by Martin Conway and seconded by Jessica Rainstein to approve the renewals of the slate of teachers for CLSA as presented with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Jessica Rainstein	X	
Wayne Turner – President	X	

MOTION: Motion was made by Jessica Rainstein and seconded by Martin Conway to approve the renewals of the slate of teachers for Langtree except Katharina Dempsey with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Jessica Rainstein	X	
Wayne Turner – President	X	

MOTION: Motion was made by Martin Conway and seconded by Jessica Rainstein to approve the renewals of the slate of teachers for Cabarrus as presented with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Jessica Rainstein	X	
Wayne Turner – President	X	

MOTION: Motion was made by Jessica Rainstein and seconded by Martin Conway to approve hire of the following teachers for Langtree Charter Academy: Emily Abell, Calysta Castillo and Courtney Humphry with a roll call vote as follows.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Jessica Rainstein	X	
Wayne Turner – President	X	

VII. ADJOURNMENT

MOTION: Motion was made by Beth Allen and seconded by Jessica Rainstein to adjourn the meeting of the North Carolina Charter Educational Foundation, Inc. with a roll call vote as follows. The meeting adjourned at 7:34 p.m.

Board Member	Yes	No
Beth Allen	X	
Martin Conway	X	
Jessica Rainstein	X	
Wayne Turner – President	X	

NEXT MEETING:

Wednesday, June 24, 2020 @ 4:00 p.m.



Martin Conway, Board Secretary

Date 6/26/20