

**MEETING HELD AT:**

Cabarrus Charter Academy – Upper School  
 7550 Reuben Linker Road, Concord, NC

**BOARD OF DIRECTORS:**

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Wayne Turner   President	X		5/1/21
Beth Compton   Vice-President & Secretary	X		5/1/21
Beth Allen   Treasurer	X		5/1/21
Martin Conway   Director	X		12/1/21
Mark Frazier   Director	X		9/1/22
Patrick Griffin   Director	X		12/1/21
Jessica Rainstein   Director	X		5/1/21

**NON-BOARD MEMBERS ATTENDING:**

1. Shauna Bell, Governing Board Manager – CSUSA
2. Leah Dellicarpini, Chief of Strategy – LaunchED Solutions
3. Charles Geddings, Senior Financial Analyst – CSUSA
4. Shane Lis, Principal – Langtree Charter Academy
5. Andrea Lopresti, Principal – Iredell Charter Academy
6. Renee Michels-Ford, Carolina State Finance Director - CSUSA
7. Sheena Miracle, Principal - Cabarrus Charter Academy
8. Terrie Nelson, Cranfill, Sumner and Hartzog
9. Elizabeth Padgett, Principal – Langtree Charter Academy Lower Campus
10. Donna Rascoe, Esq., Board Attorney - Cranfill, Sumner and Hartzog
11. Gabr’l Stackhouse, Concord Lake STEAM Academy – CSUSA
12. Jim Welch, Esq. – Davis and Hamrick, LLP
13. Corbet Wilson, National Senior Director of Curriculum and Instruction – CSUSA
14. Kendra Woods, Curriculum Specialist – CSUSA

**I. ADMINISTRATIVE**

- **CALL TO ORDER**  
 Pursuant to public notice, Board President, Wayne Turner, called the meeting to order at 4:00p.m.
- **ROLL CALL**  
 Roll call was held, and quorum was established.
- **MISSION STATEMENTS**  
 Principal Sheena Miracle read the mission statement for Cabarrus Charter Academy.

- APPROVAL OF THE AGENDA  
**MOTION:** Motion was made by Beth Compton and seconded by Mark Frazier to approve the agenda. Motion passed unanimously.
- APPROVAL OF THE DECEMBER 3, 2019 MEETING MINUTES  
**MOTION:** Motion was made by Mark Frazier and seconded by Beth Compton to approve the minutes of the December 3, 2019 meeting with the minor edits by Donna Rascoe. Motion passed unanimously.

## II. PUBLIC COMMENTS

There were several public comments about teacher response rate, teacher retention and teacher pay.

## III. CSUSA REPORTS

### 1. PRINCIPALS REPORTS

- IREDELL CHARTER ACADEMY  
Principal Andrea Lopresti reported that growth and proficiency in Math for NWEA has increased. The school is receiving support from state team. There is a heavy focus on Math with iReady and will have NC check-ins next week. Provided an update on enrollment and the strategies to retain and recruit additional student. April 21, 2020 is the date for the renewal visit.

**MOTION:** Motion was made by Beth Compton and seconded by Jessica Rainstein to approve the summer program for Iredell Charter Academy. Motion passed unanimously.

- CONCORD LAKE STEAM ACADEMY  
Principal Gabr'l Stackhouse reported on the current enrollment and recommit rate. Working to meet targets in NWEA and NC check-ins. Culture work is being done with the staff to ensure culturally responsive teaching. March 25, 2020 is the date for the renewal visit. There was discussion regarding staff turnover and staff salaries.

**MOTION:** Motion was made by Beth Compton and seconded by Martin Conway to approve the Cookies and Canvas fundraiser. Motion passed unanimously.

- LANGTREE CHARTER ACADEMY  
Principal Shane Lis reported on the recommit rate for enrollment. NWEA data is still coming in, EOC and NC final exams were just finished, and a better idea of proficiency will be available at the next meeting. Additionally, Mr. Lis updated the Board on information sessions, upcoming school events, grant processes and parent engagement activities, and favorable results from the recent EC audit.

**MOTION:** Motion was made by Jessica Rainstein and seconded by Mark Frazier to approve the following fundraisers: Mother-son event, Spring Carnival, Scholastic Book Fair, Pie Day, Carnation Sales, Change Wars, Talent Show. Motion passed unanimously.

- CABARRUS CHARTER ACADEMY

Principal Sheena Miracle provided an update on recommit rate for enrollment – above 60% for both campuses. Mrs. Miracle reported on NWEA and iReady and NC Check-ins. Working to triangulate the data to ensure that the students are getting what they need in order to be prepared for EOG's. Additionally, Mrs. Miracle spoke about upcoming school events and work with new Assistant Principal, Mrs. White.

**MOTION:** Motion was made by Beth Compton and seconded by Mark Frazier to approve the following fundraisers: Dress-down Days, Car wash, BBQ, Popcorn sale, BOGO gift card sales, DC snack sales and Jean Days. Motion passed unanimously.

2. GRANTS

Gina Merrell provided an update on grant funding and the approvals needed by the Board to apply for the funds.

**MOTION:** Motion was made by Beth Compton and seconded by Jessica Rainstein to approve the acceptance and application for all Federal CCIP funding for FY2019/20 for Cabarrus Charter Academy, Langtree Charter Academy, Iredell Charter Academy, and Concord Lake STEAM Academy. Motion passed unanimously.

**MOTION:** Motion was made by Beth Compton and seconded by Jessica Rainstein to designate the Principals of Cabarrus Charter Academy, Langtree Charter Academy, Iredell Charter Academy, and Concord Lake STEAM Academy to be the signing authority as the School Superintendent for all documents related to Federal funding through the State of North Carolina or directly through the United States Federal Government for their designated school. Motion passed unanimously.

**MOTION:** Motion was made by Beth Compton and seconded by Martin Conway to designate the Principals of Cabarrus Charter Academy, Langtree Charter Academy, Iredell Charter Academy, and Concord Lake STEAM Academy to sign all related documents for the Federal Funding application including, but not limited to, the North Carolina Statement of Assurances, Debarment Certification, and NC Prayer Certification and Single Set of Assurances. Motion passed unanimously.

3. FINANCIALS

- YTD FINANCIALS ENDING DECEMBER 31, 2019

Renee Michel- Ford presented the financials for all NCCF schools.

**MOTION:** Motion was made by Beth Allen and approved by Beth Compton to approve the YTD actuals as presented in the financial report ending December 31, 2019. Motion passed unanimously.

**IV. CLOSED SESSION**

**MOTION:** Motion was made by Beth Compton and seconded by Martin Conway to go into closed session pursuant to N.C. General Statute section 143-318.11(a)(3) to consult with the Board's attorney to preserve attorney-client privilege. Motion passed unanimously. Closed session began at 5:53 p.m.

No action was taken in closed session.

**MOTION:** Motion was made by Beth Compton and seconded by Martin Conway to return to open session at. The Board returned to open session at 6:48 p.m. Motion passed unanimously.

**V. BOARD DISCUSSION ITEMS**

The Board had a discussion regarding the appropriate disposal of items that can no longer be used at the school. The decision of the Board was to follow the policy in place for disposal.

**VI. CLOSED SESSION**

**MOTION:** Motion was made by Martin Conway and seconded by Mark Frazier to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to discuss confidential personnel matters that are confidential pursuant to North Carolina General Statute section 115C-218.25 and North Carolina General Statute section 115C-319. Motion passed unanimously. Closed session began at 7:14 p.m.

No action was taken in closed session.

**MOTION:** Motion was made by Beth Compton and seconded by Martin Conway to return to open session at 8:58 p.m. Motion passed unanimously.

**VII. PERSONNEL**

**MOTION:** Motion was made by Beth Allen and seconded by Mark Frazier to approve the hiring of the following teachers:

Cabarrus Charter Academy – ShaDerrickah Henderson; Iredell Charter Academy – Theresa Barba, Brittney Gunther, Nathan Hamer; Concord Lake STEAM Academy – Sharon Putnal, Carole Thompson. Motion passed unanimously.

**VIII. ADJOURNMENT**

**MOTION:** Motion was made by and seconded by to adjourn the meeting of the North Carolina Charter Educational Foundation, Inc. The meeting adjourned at 9:00 p.m.

**NEXT MEETING:**

Wednesday, February 26, 2020 @ 4:00 p.m.  
Langtree Charter Academy – Lower Campus

  
Beth Compton, Board Secretary

Date 3/16/2020