



Section: 1000 School Board Governance

Title: Board Meeting Calendar Policy

Code: 1002

Status: Active

Adopted: December 2, 2015

Revised:

The Board of Directors of North Carolina Charter Education Foundation, Inc. shall conduct its business through regularly scheduled meetings held in accordance with its Bylaws, the provisions of its charters, and the North Carolina Open Meetings Law.

Annual Meeting. The annual meeting of the Board will be held in March of each year for the purpose of electing Directors and officers and transacting such other business as may be properly brought before the Board.

Regular Meetings. The Board will hold regular meetings on a monthly basis and based upon a schedule adopted at the beginning of each school year. The Board will meet at least eight times per year as required by the State Board of Education.

1. The schedule will be maintained by the Board's secretary and will be posted at each school and on the school websites.
2. Board meeting locations will be at the school site as set forth in the schedule of board meetings.
3. The Board President may reschedule or cancel regular Board meetings when it appears unlikely that a quorum of directors will be present. If there are any changes to the date, time or place of a regular meeting, notice will be given to Board members, others who have requested notice, and posted at the school and on the website.
4. The Board will provide at least one period for public comment per month at a regular meeting of the board. The Board will establish procedures for conducting public comment periods.

Special Meetings. Special meetings of the Board may be called by or at the request of the President or any two Directors. The Board will provide written notice of any special meeting as required by the Open Meetings Law.

Emergency Meetings. An emergency meeting of the Board may be called by or at the request of the President or any two Directors. An emergency meeting is one called because of generally unexpected circumstances that require immediate consideration by the Board of Directors. Only business connected with the emergency may be considered at an emergency meeting. The



Board will provide written notice of any emergency meeting as required by the Open Meetings Law.

Agendas. The Management Company, in collaboration with the Board President will prepare an agenda for the Board meeting. As the first order of business at each meeting, the Board shall discuss and revise the proposed agenda and adopt an agenda for the meeting.

Adopted: 12/2/15

Reviewed:

Revised:

Legal Reference: