

MEETING MINUTES

Name of Foundation: North Carolina Charter Educational Foundation, Inc.
Board Meeting: October 24, 2018
Schools Langtree Charter Academy
Cabarrus Charter Academy
Iredell Charter Academy
Kannapolis Charter Academy

Attended by:	
Board Members: Ivonne Reed Jessica Rainstein Beth Compton Wayne Turner Beth Allen	Other Attendees: Chuck Nusinov, State Director, CSUSA Sandy Castro, Deputy State Director, CSUSA Christopher Scholl, Principal - Langtree Upper School Shane Lis, Principal – Langtree Charter Academy Jennifer Wilson, Principal in Training – Iredell Charter Academy Sheena Miracle, Principal – Cabarrus Charter Academy Gabr’l Stackhouse, Principal – Kannapolis Charter Academy Ava Alexander, Financial Analyst, CSUSA Lech yana Knight, Manager, Financial Planning & Analysis, CSUSA Lindsey Lennon, CPA, Controller, CSUSA

CALL TO ORDER

Pursuant to public notice, the North Carolina Charter Educational Foundation board meeting commenced at 4:05 p.m. with a Call to Order by board President Wayne Turner. Roll call was taken and quorum established.

I. APROVAL OF AGENDA

MOTION: Motion was made by Jessica Rainstein and seconded by Beth Compton to approve the agenda as presented. Motion passed.

II. PUBLIC COMMENT

None

III. AUDIT REVIEW

Beth Allen reviewed the audit process and findings for consistency on standards and reported to the board that she is satisfied with the final audit. Cindy Calvert, CPA with the accounting firm of Keefe McCullough & Co confirmed the process and findings. Board members requested the following minor edits to the report: The word “abolish” be changed to “terminate” and to list the correct LEA for Kannapolis Charter Academy as “Kannapolis City Schools”.

MOTION: Motion was made by Beth Allen and seconded by Jessica Rainstein to accept the audit with the corrections noted and to authorize board chair to sign the representation letter and have auditors submit to the SCDOE. Motion passed.

IV. CLOSED SESSION

MOTION: Motion was made by Beth Compton and seconded by Jessica Rainstein to go into closed session to discuss confidential personnel and legal matters pursuant to G.S. 115C-218.25. Motion passed.

No action was taken in closed session.

MOTION: Motion was made by Jessica Rainstein and seconded by Ivonne Reed to return to open session. Motion passed.

MOTION: Motion was made by Ivonne Reed and seconded by Jessica Rainstein to approve the hiring of the following teachers listed below. Motion passed.

Susan Rook	Cabarrus Charter Academy
Alexus Johnson	Kannapolis Charter Academy

V. FINANCIALS

Board members reviewed the September financials. Board members requested that the amended budgets be presented at the November 28th board meeting.

MOTION: Motion was made by Jessica Rainstein and seconded by Ivonne Reed to approve the September financials as presented. Motion passed.

VI. SCHOOL REPORTS

- **Langtree Charter Academy** reported enrollment at 840 at the Lower Campus and 801 at the Upper Campus. Mr. Lis and Mr. Scholl provided board with an update on school activities and also shared recent athletic accomplishments

Board members reviewed the Beginning Teacher Support Program Plan for Langtree Charter Academy.

MOTION: Motion was made by Jessica Rainstein and seconded by Ivonne Reed to approve the Beginning Teacher Support Program Plan as presented. Motion passed unanimously.

Board members reviewed the PTC Policies and Procedures as submitted by Mr. Lis on behalf of the PTC for both campuses. The board will review in accordance with the board's fundraising policy, the charter application, and CSUSA PTC guidelines and will provide a written response. No action was taken.

- **Cabarrus Charter Academy** reported enrollment at 514 at the Lower Campus and 264 at the Upper Campus. Ms. Miracle shared an update on events and activities and reported that tutoring will begin in November.

MOTION: Motion was made by Ivonne Reed and seconded by Jessica Rainstein to approve the three fundraising proposals presented. Motion passed.

- **Kannapolis Charter Academy** – reported enrollment at 531 students
Ms. Stackhouse shared an update on events and activities. Board members reviewed the Fundraising proposals presented.

MOTION: Motion was made by Jessica Rainstein and seconded by Ivonne Reed to approve the nine fundraising proposals presented. Motion passed.

- **Iredell Charter Academy** – reported enrollment at 676 students. Ms. Wilson shared an update on school programming, events and activities.

MOTION: Motion was made by Ivonne Reed and seconded by Jessica Rainstein to approve the fundraising proposals presented. Motion passed.

VII. ADMINISTRATIVE

- Approval of September 26, 2018 Meeting Minutes

MOTION: Motion was made by Jessica Rainstein and seconded by Ivonne Reed to approve the minutes of September 26, 2018 with minor corrections noted. Motion passed.

VIII. OLD BUSINESS

- **Approval of Fundraising Reporting Format**

Board members agreed to the reporting template provided and requested visibility to this summary each month.

MOTION: Motion was made by Beth Compton and seconded by Jessica Rainstein to approve the Fundraising Reporting format as presented, pending Beth Allen’s review. Motion passed unanimously.

IX. NEW BUSINESS

- **Approval of Field Trip Policy**

Board members reviewed the proposed Field Trip Policy.

MOTION: Motion was made by Ivonne Reed and seconded by Jessica Rainstein to approve the Field Trip Policy as presented. Motion passed unanimously.

- **Approval of Service Animal Policy**

Board members reviewed the proposed Service Animal Policy.

MOTION: Motion was made by Ivonne Reed and seconded by Jessica Rainstein to approve the Service Animal Policy as presented. Motion passed unanimously.

- **Principal Legislated Bonuses**

Mr. Turner shared the letter received from NC DPI congratulating Kannapolis Charter Academy for qualifying for the legislative bonus based on the school’s growth scores in the 2017-2018 school year.

MOTION: Motion was made by Jessica Rainstein and seconded by Ivonne Reed to go into closed session to discuss confidential legal matter pursuant to G.S. 115C-218.25. Motion passed.

No action was taken in closed session.

MOTION: Motion was made by Jessica Rainstein and seconded by Ivonne Reed to return to open session. Motion passed.

X. ADJOURNMENT

MOTION: Motion was made by Jessica Rainstein and seconded by Ivonne Reed to adjourn the North Carolina Charter Educational Foundation board meeting. Motion passed.

The next meeting is scheduled for November 28, 2018 at Langtree Upper School.

Beth Compton, Board Secretary

Date: _____