

MEETING MINUTES

Name of Foundation: North Carolina Charter Educational Foundation,
Inc. Board Meeting: August 22, 2018
Schools Langtree Charter Academy
Cabarrus Charter Academy
Iredell Charter Academy
Kannapolis Charter Academy

Attended by:	
Board Members: Ivonne Reed Jessica Rainstein Beth Allen Beth Compton Wayne Turner	Other Attendees: Chuck Nusinov, State Director Sandy Castro, Deputy State Director Ava Alexander, Regional Financial Analyst, CSUSA Lechayna Knight, Manager, Financial Planning & Analysis, CSUSA Donna Rascoe, Esq., Board Attorney Shane Lis, Lead Principal – Langtree Charter Academy Christopher Scholl, Principal - Langtree Upper School Andrea Lopresti, Principal – Iredell Charter Academy Jennifer Wilson, Assistant Principal – Iredell Charter Academy Gabr’l Stackhouse, Principal – Kannapolis Charter Sheena Miracle, Lead Principal – Cabarrus Charter Academy Joan Roman, Manager of Compliance & Grants, CSUSA

CALL TO ORDER

Pursuant to public notice, the North Carolina Charter Educational Foundation board meeting commenced at 4:07 p.m. with a Call to Order by board Vice President Wayne Turner. Roll call was taken and quorum established.

I. ADMINISTRATIVE

- **Approval of Agenda**

The board reviewed the agenda and added “meeting format” and “updating emails and websites”.

MOTION: Motion was made by Beth Compton and seconded by Ivonne Reed to approve the agenda with the additions noted. Motion passed unanimously.

- **Approval of July 25 meeting minutes**

Board members reviewed the July 25 meeting minutes and made a minor correction.

MOTION: Motion was made by Ivonne Reed and seconded by Jessica Rainstein to approve the July 25, 2018 meeting minutes with a minor correction noted. Motion passed unanimously.

- **Approval of August 15, 2018 Board Meeting Minutes**

Board members reviewed the August 15 meeting minutes.

MOTION: Motion was made by Ivonne Reed and seconded by Jessica Rainstein to approve August 15, 2018, meeting minutes. Motion passed unanimously.

- **Election of Officers**

MOTION: Motion was made by Beth Compton and seconded by Beth Allen to nominate Wayne

Turner as board President. Motion passed unanimously.

MOTION: Motion was made by Beth Allen and seconded by Ivonne Reed to nominate Beth Compton as board Vice Chair and Secretary. Motion passed unanimously.

- **Meeting Format**

Mr. Turner acknowledged Principals for their hard work and dedication and patience as the Board has restructured and leadership changes made. On behalf of the entire board, he confirmed their commitment and support to continue to fulfill the board's mission and vision for each school. Board members discussed changing the meeting format to address school related matters at the top of the meeting which will allow Principals to provide their respective school reporting early on and allow them the opportunity to leave once their reports are delivered. Mr. Turner will coordinate with Ms. Castro on a proposed new format.

- **Updated Contacts**

Board members discussed updating the school's websites, the DPI EDDIE system, and school contact lists to reflect the updated list of board members and the respective offices they hold. Ms. Castro will facilitate the updates.

II. CSUSA REPORTS

- **Marketing & Enrollment Reports**

Principals reported current enrollment numbers as shown below:

Langtree Charter Academy	876
Langtree Upper School	845
Cabarrus Charter Academy	601
Cabarrus Upper School	327
Iredell Charter Academy	682
Kannapolis Charter Academy	562

- **School Opening Updates**

Each school reported smooth openings with numbers coming in lower than expected. The week long Ready to Open trainings were held and Open houses were successful with many parents in attendance. Curriculum nights have been scheduled and information sessions are also continuing.

- **Federal Grant Funding Update**

Ms. Alexander provided the federal grant funding update for each school for FY18 budget based on prior year's federal funding. Joan Roman reported that all schools qualified for a mental health grant that will provide for a licensed counselor or social worker. Some schools have also applied for Target and Lowes grant and additional grant opportunities continue to be researched.

III. NEW BUSINESS

- **Performance Framework**

Board members reviewed the performance framework required deliverables to meet compliance. The board's Criminal History Check Policy was amended to mirror that of the local LEA. The board's Conflict of Interest Policy referencing nepotism was also amended.

MOTION: Motion was made by Beth Allen and seconded by Beth Compton to approve the board's Criminal History Check Policy as amended. Motion passed unanimously.

MOTION: Motion was made by Beth Compton and seconded by Beth Allen to approve the board's Conflict of Interest Policy as amended. Motion passed unanimously.

- **AIG Executive Summary**

Mr. Nusinov presented the board with an AIG summary for their initial review. No action was taken. The board requested an AIG update at the September meeting.

- **Beginning Teacher Support Plan Executive Summary**

Mr. Nusinov presented the board with a draft of the proposed Beginning Teacher Support Plan. No action was taken. Mr. Nusinov shared that a dedicated beginning teacher support coach will be hired to serve all schools in the Carolinas.

- **Field Trip Funding Executive Summary**

Mr. Nusinov presented the board with a field trip funding summary. The board requested that a board policy be created to address field trips.

- **PTC Fundraising Approvals**

- Board members reviewed the fundraising requests presented
- Board members agreed that dances should not be considered fundraisers
- Board members also suggested dress down days should only occur once per month
- Board members requested that approval forms be completed in their entirety and when profits are to be distributed to more than one area, that the percentage be shown on the forms when making the requests

MOTION: Motion was made by Ivonne Reed and seconded by Beth Compton to approve the two fundraising events presented by Kannapolis Charter Academy. Motion passed unanimously.

MOTION: Motion was made by Ivonne Reed and seconded by Beth Allen to approve the three fundraising events presented by Cabarrus Charter Academy. Motion passed unanimously.

MOTION: Motion was made by Ivonne Reed and seconded by Beth Compton to approve the nine fundraising events presented by Iredell Charter Academy. Motion passed unanimously.

MOTION: Motion was made by Ivonne Reed and seconded by Beth Compton to approve all the fundraising events presented by Langtree Charter Academy with the exception of the Valentine Grams and the dances (which are not considered fundraisers). Motion passed unanimously.

IV. OLD BUSINESS

- **FY2017-2018 Fundraising Reports**

Board members reviewed the FY2017-2018 fundraising reports from each school. Board members requested that the fundraising reporting format be updated to include the Name of Event, Goal, Gross Profit, Expenses, Net Revenue, and the purchase made from the event. A reporting template will be created and circulated to the board for approval.

V. PUBLIC COMMENT

A representative from the Fine Arts Patrons at Langtree provided a brief summary of how the organization plans to support both the lower and upper campuses in supporting the visual arts, orchestra, vocal, and band.

VI. Personnel Update

MOTION: Motion was made by Beth Allen and seconded by Jessica Rainstein to go into closed session to discuss confidential personnel matters pursuant to G.S. 115C-218.25. The motion passed unanimously.

No action was taken in closed session.

MOTION: Motion was made by Ivonne Reed and seconded by Jessica Rainstein to return to open session. Motion passed unanimously.

MOTION: Motion was made by Ivonne Reed and seconded by Jessica Rainstein to approve the hiring of the teachers shown below as presented. Motion passed.

Rachal Flewellen	Iredell Charter Academy
Rebecca Hill	Iredell Charter Academy
Jeremy Langby	Iredell Charter Academy
Mikayla Mrypkema	Iredell Charter Academy
Charlene Stewart	Iredell Charter Academy
Jaida Brown	Cabarrus Charter Academy
Talisha Askew	Cabarrus Charter Academy
Quadric Witherspoon	Cabarrus Charter Academy
Teri Nusinov	Cabarrus Charter Academy
Ronald King	Cabarrus Charter Academy
Andres Orench	Cabarrus Charter Academy
Manual Lopez	Cabarrus Charter Academy
Mara Sammartano Miller	Cabarrus Charter Academy
Rondy Tucker	Cabarrus Charter Academy
LeRoy Santos	Cabarrus Charter Academy
Jean Hutcheson	Cabarrus Charter Academy
Antowand Harris	Cabarrus Charter Academy
Jennifer Gudmestad	Kannapolis Charter Academy
Tami Ebel	Langtree Charter Academy
April Thomas	Langtree Charter Academy
Nicole Richards	Langtree Charter Academy

VII. ADJOURNMENT

MOTION: Motion was made by Beth Allen and seconded by Ivonne Reed to adjourn the North Carolina Charter Educational Foundation board meeting. Motion was approved unanimously.

The next meeting is scheduled for September 26, 2018 at Iredell Charter Academy.

Beth Compton, Board Secretary

Date: _____