

**MEETING MINUTES**

**Name of Foundation:** North Carolina Charter Educational Foundation,  
**Inc. Board Meeting:** May 23, 2018  
**Schools** Langtree Charter Academy  
Cabarrus Charter Academy  
Iredell Charter Academy  
Kannapolis Charter Academy

<b>Attended by:</b>	
<b>Board Members:</b> Ivonne Reed Jessica Rainstein Talitha McGuinness Barbra Bryan Beth Compton Wayne Turner  <b>Absent:</b> Beth Allen	<b>Other Attendees:</b> Chuck Nusinov, State Director Sandy Castro, Deputy State Director Donna Rascoe, Esq., Board Attorney Christopher Scholl, Principal - Langtree Upper School Andrea Lopresti, Principal – Iredell Charter Academy Jennifer Wilson, Assistant Principal – Iredell Charter Academy Dr. Ann Nivens, Principal – Langtree Charter Academy Katrina Samuels, Principal – Kannapolis Charter Academy Gabr’l Stackhouse, Incoming Principal – Kannapolis Charter De’Shaunda Hampton, Principal – Cabarrus Charter Academy Kim White, Assistant Principal – Cabarrus Upper School Ava Alexander, Regional Financial Analyst, CSUSA

**CALL TO ORDER**

Pursuant to public notice, the North Carolina Charter Educational Foundation board meeting commenced at 4:10 p.m. with a Call to Order by board President Barbra Bryan. Roll call was taken and quorum established.

**I. ADMINISTRATIVE**

- **Approval of Agenda**

The board reviewed the agenda and added closed session for personnel and legal matters.

**MOTION: Motion was made by Talitha McGuinness and seconded by Wayne Turner to approve the agenda with the addition of the closed session for personnel and legal matters. Motion passed unanimously.**

- **Approval of Board Minutes**

Board members reviewed the April 25, 2018 meeting minutes

**MOTION: Motion was made by Talitha McGuinness and seconded by Ivonne Reed to approve the April 25, 2018, meeting minutes. Motion passed unanimously.**

- **Annual Conflict of Interest Forms**

Board members reviewed the Annual conflict of Interest Form.

**MOTION: Motion was made by Beth Compton and seconded by Jessica Rainstein to approve the Annual Conflict of Interest Form as presented. Motion passed unanimously.**

- **Annual Board Meeting Schedule**

Board members reviewed the Annual Board Meeting Schedule.

**MOTION: Motion was made by Wayne Turner and seconded by Beth Compton to approve the Annual Board Meeting Schedule as presented. Motion passed unanimously.**

## **II. FY 19 BUDGET REVIEW**

Board members reviewed and discussed the FY19 Budget in detail.

**MOTION: Motion was made by Wayne Turner and seconded by Jessica Rainstein to approve the FY19 budgets for Langtree Charter Academy, Cabarrus Charter Academy, Iredell Charter Academy and Kannapolis Charter Academy as presented. Motion passed unanimously.**

## **III. SCHOOL REPORTS**

Principals provided their updated enrollment reports and status of applications currently in the pipeline, including waitlist numbers. All schools reported that their focus is on end of year testing. End of year activities and celebrations, field days, and moving up ceremonies were shared with board members. Offer letters will be sent out to all returning teachers for 2018-2019 school year.

## **IV. OLD BUSINESS**

None

## **V. NEW BUSINESS**

- **Approval of Summer School Programs**

Principals shared their schedule and plans for Summer School and Summer Reading Camps in order to remediate and re-test students as appropriate.

**MOTION: Motion was made by Jessica Rainstein and seconded by Wayne Turner to approve Summer School Programs at Langtree Charter Academy, Langtree Upper School, Cabarrus Charter Academy, Cabarrus Upper School, Iredell Charter Academy and Kannapolis Charter Academy. Motion passed unanimously.**

- **Approval of Audit Engagement Letters**

Board members reviewed the audit engagement letter and contracts submitted by Keefe McCullough & Co., CPA's with regard to each school's annual audit.

**MOTION: Motion was made by Wayne Turner and seconded by Beth Compton to approve the audit engagement letters and contracts provided by Keefe McCullough & Co with the addition of the no indebtedness clause as recommended by board attorney. Motion passed.**

- **Approval of NSLP Annual Contract**

Board members reviewed the Annual NSLP Contract.

**MOTION: Motion was made by Beth Compton and seconded by Ivonne Reed to approve the NSLP Annual Contract. Motion unanimously passed**

- **Approval of NSLP Procurement Plan**

Board members reviewed the new NSLP Procurement Plan required by DPI.

**MOTION: Motion was made by Beth Compton and seconded by Ivonne Reed to approve the NSLP Procurement Plan. Motion unanimously passed.**

- **PTC Fundraising**

The board requested a report from each school showing the PTC fundraising income and expenses for FY18, including items purchased with these funds at their June board meeting.

**VI. PUBLIC COMMENT**

None

**VII. Personnel Update**

**MOTION: Motion was made by Beth Compton and seconded by Ivonne Reed to go into closed session to discuss confidential personnel information pursuant to G.S. 115C-218.25. The motion passed unanimously.**

No action was taken in closed session.

**MOTION: Motion was made by Wayne Turner and seconded by Ivonne Reed to return to open session. Motion passed unanimously.**

**MOTION: Motion was made by Ivonne Reed and seconded by Jessica Rainstein to approve the hiring of Delonda Adams, Jessie Drury, Alyse Edwards, Jonathan Hackett and Clemmie Lewis who were inadvertently omitted from Cabarrus Upper School rehire list approved last month, Nicole Mills at Langtree Upper Campus, Martha Acquisto at Langtree Lower Campus, and Ashley Blood, Andrea Melton, Catherine Passant and Tiffany Brown at Iredell Charter Academy. Motion passed.**

**VIII. ADJOURNMENT**

**MOTION: Motion was made by Wayne Turner and seconded by Talitha McGuinness to adjourn the North Carolina Charter Educational Foundation board meeting. Motion was approved unanimously.**

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Beth Compton, Board Secretary

Date: \_\_\_\_\_