

MEETING MINUTES

Name of Foundation: North Carolina Charter Educational Foundation,
Inc. Board Meeting: April 25, 2018
Schools Langtree Charter Academy
Cabarrus Charter Academy
Iredell Charter Academy
Kannapolis Charter Academy

| Attended by: | |
|---|---|
| Board Members: Ivonne Reed Jessica Rainstein Beth Allen Talitha McGuinness Barbra Bryan Beth Compton Absent: Wayne Turner | Other Attendees: Sandy Castro, Deputy State Director Donna Rascoe, Esq., Board Attorney Christopher Scholl, Principal - Langtree Upper School Andrea Lopresti, Principal – Iredell Charter Academy Jennifer Wilson, Assistant Principal – Iredell Charter Academy Dr. Ann Nivens, Principal – Langtree Charter Academy Katrina Samuels, Principal – Kannapolis Charter Academy De’Shaunda Hampton, Principal – Cabarrus Charter Academy Alicia McCree, Principal – Cabarrus Upper School Ava Alexander, Regional Financial Analyst, CSUSA Alexandria Michaud, Regional Financial Analyst, CSUSA Myrna Laine-Hyppolite, VP, FPP&A, CSUSA Chuck Nusinov, State Director |

CALL TO ORDER

Pursuant to public notice, the North Carolina Charter Educational Foundation board meeting commenced at 4:00 p.m. with a Call to Order by board President Barbra Bryan. Roll call was taken and quorum established.

I. ADMINISTRATIVE

Approval of Agenda

- The board reviewed the agenda and added the review of the annual 990 to the agenda.

MOTION: Motion was made by Wayne Turner and seconded by Beth Allen to approve the agenda with the addition of the review of the annual 990. Motion passed unanimously.

II. Approval of Board Minutes

- Approval of March 28 meeting minutes

Board members reviewed the March 28, 2018 meeting minutes.

MOTION: Motion was made by Beth Compton and seconded by Jessica Rainstein to approve the March 28, 2018, meeting minutes. Motion passed unanimously.

- Approval of March 16 meeting minutes

Board members reviewed the March 16, 2018 meeting minutes.

MOTION: Motion was made by Jessica Rainstein and seconded by Beth Compton to approve the March

16, 2018, meeting minutes. Motion passed unanimously.

III. FINANCIALS

- Ava Alexander presented the board with the financials for the period ending February 28, 2018.
- It was noted that grant utilization is low however drawdowns are behind and will appear over the next few months.
- Board members questioned the stipends and bonuses line items and requested clarification prior to completing FY19 budget process
- There was a question on state funding related to Langtree and Iredell that appears to be an issue with timing between actual billing and receiving payments for local funds. Finance will follow up with each school to determine where the process is slowed down.

MOTION: Motion was made by Beth Allen and seconded by Jessica Rainstein to approve the financials as presented, noting the comments above. Motion passed unanimously.

IV. SCHOOL REPORTS

Each principal provided their updated enrollment reports, status of applications currently in the pipeline, and waitlist numbers.

- **KANNAPOLIS CHARTER ACADEMY**
 - KCA is 28 students short of meeting their enrollment goal of 590 for next year
 - The question of transportation came up and it was reported that based on the survey responses from current and potential applicants, there is not a strong enough demand for the school to incur the expense of a bus at this time.
 - NC check-ins and mock EOGs are showing a 54% proficiency rate
- **IREDELL CHARTER ACADEMY**
 - ICA has currently exceeded its enrollment goal for next year of 615 with enrollment at 640. They are continuing to enroll students each week.
 - NWEA data is being reviewed, data chats being held and sharing data slides with staff by taking a team approach.
 - Holding mock EOGs. Administrators and CRTs are pushing in for success time in ELA and Math
 - All open positions for next year have already been filled. More applicants continue to apply
 - ICA students performing "Annie the Play" this weekend.
 - Monthly Character Panther ceremony celebrating students and teachers who go above and beyond. This month's shout out was for EC teachers.
 - Two more Saturdays of tutoring is on the schedule
 - Cambridge/AIG parent meeting, rising and established MS parent night scheduled
 - Spring concert planned and Color field day – last day of school
 - Volunteer luncheon and sports night banquet and Kindergarten roundup also planned
- **CABARRUS LOWER SCHOOL**
 - Enrollment goal of 603 has been met for next year with enrollment currently at 620.
 - Kindergarten open house/showcase scheduled for May 10th
 - Mock EOGs, proficiency comparison has increased from last year
 - Teacher appreciation week activities planned
 - Mother & Son Dance planned
 - Summer information sessions to include ice cream social and movie planned for potential

- students and parents
- Faculty and student basketball game scheduled for last day of school.
- **CABARRUS UPPER SCHOOL**
 - There are currently 305 students registered toward goal of 345 for next year.
 - Called all non-responsive parents to re-engage them
 - Information sessions held; new parent registration night also held
 - Saturday morning information session/program was held with plans to continue throughout the summer
 - Began NWEA testing this week. Preliminary data shows some decreases.
 - Pushing 8 week plan, including Saturday Academy
 - Band concert and theater performance scheduled for May
 - Summer Cambridge Camp with goal to push high performing students and provide acceleration
 - Adding courses for next year and looking at online offerings in order to meet the needs of our students
- **LANGTREE UPPER SCHOOL**
 - There are currently 919 students registered for next year
 - Testing has shown that growth looks good
 - There is a need to develop comprehensive writing program
 - Adding new programs for next year (Science, Cambridge, AP Calculus)
 - Dual enrollment program is in the works
 - Growing a program to provide more student options
- **LANGTREE LOWER SCHOOL**
 - There are currently 946 students enrolled which exceeds their goal of 946 for next year
 - Kindergarten roundup was well attended with 120 in attendance
 - 3 EOG Saturday classes held with 80 students participating each week
 - Choral and orchestra concerts to be held in May
 - Volunteer luncheon scheduled
 - Mother & Son bowling event in honor of Mr. Wayne planned
 - Parent advocate team started with goal to have parent ambassadors who can pair up with new families. They will give school tours and promote the school throughout the year
 - Summer activities for families are being planned for each month
 - Boosterthon funds will be used to purchase playground equipment
 - NWEA testing and M-Class testing is ongoing.
 - 8-step plan in place and small groups formed for remediation and enrichment

V. Election of Officers and Directors

- Talitha McGuinness informed board members that she will be stepping off the board prior to her term expiring however, has agreed to stay on until a replacement is in place.

MOTION: Motion was made by Beth Compton and seconded by Talitha McGuinness to re-elect Barbra Bryan, Beth Allen, Wayne Turner, Jessica Rainstein and Ivonne Reed for new 3-year term. Motion unanimously passed.

MOTION: Motion was made by Beth Compton and seconded by Jessica Rainstein to approve the following slate of officers. Motion unanimously passed.

President – Barbra Byran
 Vice President – Wayne Turner

Treasurer – Beth Allen
Secretary – Beth Compton

VI. Old Business

None

VII. New Business

• **Review of Annual 990**

Beth Allen reported that she has reviewed the Annual Form 990 on behalf of the board and shared the highlights. The 990 will be filed by May 15th.

MOTION: Motion was made by Wayne Turner and seconded by Ivonne Reed to authorize the filing of the Annual Form 990. Motion unanimously passed.

VIII. PUBLIC COMMENT

None

IX. Personnel Update

MOTION: Motion was made by Beth Compton and seconded by Ivonne Reed to go into closed session to discuss confidential personnel information pursuant to G.S. 115C-218.25. The motion passed unanimously.

No action was taken in closed session.

MOTION: Motion was made by Wayne Turner and seconded by Ivonne Reed to return to open session. Motion passed unanimously.

MOTION: Motion was made by Ivonne Reed and seconded by Beth Compton to approve the hiring of Karen Markovic as a 3rd grade teacher and Amanda Berridge as a 2nd grade teacher for Cabarrus Charter Academy.

MOTION: Motion was made by Ivonne Reed and seconded by Jessica Rainstein to approve the list of returning teachers presented by each Principal. Motion passed unanimously.

X. ADJOURNMENT

MOTION: Motion was made by Wayne Turner and seconded by Ivonne Reed to adjourn the North Carolina Charter Educational Foundation board meeting. Motion was approved unanimously.


Beth Compton, Board Secretary

Date: 5/23/18