

MEETING MINUTES

Name of Foundation: North Carolina Charter Educational Foundation, Inc.
Board Meeting: July 26, 2017
Schools: Cabarrus Charter Academy
Iredell Charter Academy
Langtree Charter Academy
Kannapolis Charter Academy

Date:	Next Meeting:	Next time:
July 26, 2017	August 23, 2017	5:30 p.m.
Meeting Location:		
Langtree Charter Academy, 154 Foundation Ct., Mooresville, NC 28117		

Attended by:	
Board Members: Barbra Bryan Beth Allen Wayne Turner Jessica Rainstein Talitha McGuinness Beth Compton Ivonne Reed	Other Attendees: Andrea Lopresti, Iredell Charter Academy, Principal Christopher Scholl, Langtree Charter Academy, Principal Amy Wagner, Langtree Charter Academy (Upper Campus) – Assistant Principal Emily Robinson, Langtree Charter Academy (Lower Campus) – Assistant Principal Katrina Samuels, Kannapolis Charter Academy, Principal De’Shaunda Hampton, Cabarrus Charter Academy (Lower Campus) – Principal Alicia McCree, Cabarrus Charter Academy (Upper Campus) – Principal Joel County, Regional Director of Education, CSUSA Erin Lanoue, Director of Education, CSUSA
Not Present:	David Dubbin, Director of Financial Analysis, CSUSA Lindsey Lennon, Controller of Schools, CSUSA Ava Alexander, Regional Financial Analyst – NC, CSUSA Mitch Wise, VP of Business Development and Board Governance, CSUSA Madeline Keeter, Governing Board Manager, CSUSA Donna Rascoe, Board Attorney Members of the Public

CALL TO ORDER

Pursuant to public notice, the North Carolina Charter Educational Foundation board meeting commenced at 4:05 p.m. with a Call to Order by Board Secretary Beth Compton. Roll call was taken and quorum established.

I. Administrative

Approval of Agenda

- The board reviewed the agenda as presented.

MOTION: Motion was made by Beth Allen and seconded by Wayne Turner to approve the agenda with the removal of the personnel update to consider at a later date. Motion passed unanimously.

Approval of May 24, 2017 Meeting Minutes

- The board reviewed the minutes from the May 24, 2017 meeting.

Approval of June 28, 2017 Meeting Minutes

- The board reviewed the minutes from the June 28, 2017 meeting.

MOTION: Motion was made by Beth Allen and seconded by Ivonne Reed to approve the May 24, 2017 and June 28, 2017 meeting minutes with edits. Motion passed unanimously.

II. CSUSA Reports

Approval of June 2017 Financials

- The board reviewed the financials for June 2017.
- The board asked clarification about the compensation line items as well as about the tax payments for Kannapolis and Iredell.
- There was a discussion surrounding the transportation plans and strategies for Kannapolis and Iredell, and the board asked for clarification about the liability insurance to ensure adding transportation will be part of their coverage. Dr. County will report back to the board on this item.

MOTION: Motion was made by Beth Allen and seconded by Wayne Turner to approve the June 2017 Financials. Motion passed unanimously.

School Progress Reports

- Cabarrus Charter Academy
 - Principal Hampton reviewed preliminary data with the board for the entire year.
 - Principal McCree reported preliminary end of year data with the board. The school administration is currently evaluating the school's performance to attain a "C" grade for the 2017-18 academic year.
 - Both principals explained that their strategies will be a focus on areas that need the most growth, including additional CRT's and interventionists.
 - The board discussed future renewals for Cabarrus.
 - Enrollment for the lower school is at 909 and at the upper school at 526.
- Iredell Charter Academy
 - Principal Lopresti reviewed preliminary end of year data with the board.
 - Principal Lopresti is working diligently with administration to address the areas of growth as suggested by the data.
 - Enrollment to date is currently at 552 for the coming year.
- Kannapolis Charter Academy
 - Principal Samuels reviewed end of year data with the board, and explained that the administration is focusing on math, science and reading to encourage overall growth in each area.
 - Principal Samuels announced that there has been an offer extended for a new Assistant Principal.

- Enrollment is currently at 662 surpassing their enrollment target.
- Langtree Charter Academy
 - Principal Scholl reviewed preliminary end of year data with the board.
 - AP Robinson also shared that the administration is working diligently to ensure continued improvements in areas of concern.
 - The board asked about the open position for Principal at Langtree Lower, and was told there should be an announcement soon.

III. Old Business

PTC and Internal Funds Systemization

- Dr. County informed the board that the regional support center team is reviewing internal processes for each school and the development of a regional committee to review and approve an overarching process for all North Carolina schools.
- The board asked about the transition to QuickBooks and whether this seems to have helped with the school-based accounting processes.
- Dr. County reported that leadership has worked external auditors to outline a process to audit the internal funds.
- The board requested a policy for all schools prior to the first day of school and requested that no fundraising take place until approved by the board.
- The board requested Wayne Turner as representative to the committee reviewing internal processes.

Various Changes to Charter School Laws, HB 800

- Madeline Keeter reviewed House Bill 800 and shared that it was passed by the legislature and signed by Governor Cooper last week.

MOTION: Motion was made by Beth Allen and seconded by Jessica Rainstein to enter closed session to discuss confidential personnel matters with board attorney. Motion passed unanimously.

No action was taken in closed session.

MOTION: Motion was made by Wayne Turner and seconded by Jessica Rainstein to resume open session. Motions passed unanimously.

Board Policy Review

- The board reviewed and discussed the policies previously approved that were presented by legal counsel.

MOTION: Motion was made by Wayne Turner and seconded by Jessica Rainstein to approve the existing board policies as presented with the stipulation that any changes to State Board Policies be reflected. Motion passed unanimously.

Approval of Annual Wellness Policy

- The board reviewed the annual wellness policy.

MOTION: Motion was made by Jessica Rainstein and seconded by Wayne Turner to approve the Annual Wellness Policy with the addition of Board President Barbra Bryan being added to the committee. Motion passed unanimously.

IV. New Business

Approval of Parent Student Handbooks


- The board reviewed the parent student handbook template that will be used for all North Carolina schools.
- The board took no action and plans to approve at the next meeting.

V. Public Comment

- There was no public comment.

VI. Adjournment

MOTION: Motion was made by Wayne Turner and seconded by Ivonne Reed to adjourn the meeting of the North Carolina Charter Educational Foundation. The motion passed unanimously. Meeting adjourned at 6:18 p.m.



Beth Compton, Board Secretary

Date: 9/1/17