

MEETING MINUTES

Name of Foundation: North Carolina Charter Educational Foundation, Inc.
Board Meeting: June 28, 2017
Schools: Cabarrus Charter Academy
Iredell Charter Academy
Langtree Charter Academy
Kannapolis Charter Academy

Date:	Next Meeting:	Next time:
June 28, 2017	July 26, 2017	5:30 p.m.
Meeting Location:		
Iredell Charter Academy – 251 Home Improvement Street, Troutman, NC 28166		

Attended by:	
Board Members: Barbra Bryan Beth Allen Wayne Turner Jessica Rainstein Talitha McGuinness Beth Compton Ivonne Reed	Other Attendees: Jennifer Wilson, Iredell Charter Academy, Assistant Principal Amy Wagner, Langtree Charter Academy (Upper Campus) – Assistant Principal Emily Robinson, Langtree Charter Academy (Lower Campus) – Assistant Principal Christopher Scholl, Langtree Charter Academy Principal Katrina Samuels, Kannapolis Charter Academy Principal De’Shaunda Hampton, Cabarrus Charter Academy (Lower Campus), Principal Alicia McCree, Cabarrus Charter Academy (Upper Campus), Principal Joel County, Regional Director of Education Vanessa Suarez, Manager of High School Programming, CSUSA David Dubbin, Director of Financial Analysis Lindsey Lennon, Sr. Financial Analyst Ryan Thiry, Financial Analyst Ava Alexander, Regional Financial Analyst – NC Keisha Smith, Director of Governance Madeline Keeter, Governing Board Manager Donna Rascoe, Board Attorney Members of the Public

CALL TO ORDER

Pursuant to public notice, the North Carolina Charter Educational Foundation board meeting commenced at 4:01 p.m. with a Call to Order by Board President, Barbra Bryan. Roll call was taken and quorum established.

I. Administrative

- Approval of Agenda
 - The board reviewed the agenda as presented.

MOTION: Motion was made by Talitha McGuiness and seconded by Wayne Turner to approve the agenda with an additional agenda item for closed session to speak with their attorney. Motion passed unanimously.

- Approval of May 24, 2017 Meeting Minutes
 - The board reviewed the minutes from the previous meeting.
 - Board legal counsel advised that the minutes be approved at the next regular meeting.

MOTION: Motion was made by Wayne Turner and seconded by Jessica Rainstein to table the approval of the May 24, 2017 meeting minutes. Motion passed unanimously.

II. CSUSA Reports

- Approval of May 2017 Financials
 - The board reviewed the financials for May 2017.
 - The board asked clarification about the fund balances for each school and reviewed each with CSUSA finance staff.
 - The board was introduced to Ava Alexander, Regional Financial Analyst, who started at the beginning of June.

MOTION: Motion was made by Beth Allen and seconded by Wayne Turner to approve the May 2017 Financials. Motion passed unanimously.

- Attitude is Altitude Update
 - The board received a presentation from Vanessa Suarez, Manager of High School Programming at Charter Schools USA.
 - The board asked clarification questions about freshman academy and was very pleased to hear about the details of the partnership with Nick Vujic in the new anti-bullying campaign.
- Cambridge Update
 - The board reviewed the presentation from Mrs. Suarez and asked clarification questions about certification and required training for Cambridge teachers.
 - The board asked specifically about Cabarrus Charter Academy and both Mrs. Hampton and Mrs. McCree confirmed that the school will have Cambridge trained teachers in each grade level.
 - The board asked about the full list of universities that accept Cambridge which will be distributed after the meeting.
 - The board asked for consistency in the Cambridge program at each school and to ensure that this fulfills the requirements of the charter.
 - The board asked for a report at the next meeting to be sure the schools can receive funding for AIG, and for more specifics about implementation and training.
 - The board also asked for a quarterly Cambridge update at the meeting.
- School Progress Reports
 - Cabarrus Charter Academy
 - Principal Hampton reviewed current growth in reading and math, as well as the EOG preliminary scores for reading.

- Principal McCree reported that math was the weakest area in the Upper School. This was attributed to turnover in math teachers turnover. Four new teachers are being hired currently.
- Both Principals reported that there is a hiring fair for bot campuses with a strong emphasis on school culture fit as well as certification.
- Current enrollment is at 884 and the staff is actively recruiting and marketing to diverse neighborhoods in the area.
- Iredell Charter Academy
 - Assistant Principal Jennifer Wilson reported that Principal's Institute was held last week. After reviewing the data, there were large gains in reading and math.
 - Plans are underway to hold a Kindergarten Roundup for this year's class of Kindergartener parents because many did not have a preschool experience.
 - The board commented on the great survey results and praised the administration for the high marks from both parents and staff.
 - The PTC President, Amber Whitaker, addressed the board to say thank you for all their work supporting their school.
- Kannapolis Charter Academy
 - Principal Samuels reviewed end of year data and reported that spring scores had big gains in both reading and math. The math gains are credited to the math interventionist that was hired.
 - Enrollment is currently on target and the First-Grade classes are being increased to meet demand.
- Langtree Charter Academy
 - Principal Scholl introduced himself to the board. The board welcomed Mr. Scholl to his new position at Langtree.
 - Preliminary schedules were sent to Upper School students as well as information regarding curriculum night and open house,
 - Board President Barbrea Bryan asked to hire someone quickly for the position of Athletic Director in order to capitalize on donor interest.
 - Assistant Principal Robinson discussed end of year data for the Lower School, including that growth was strong in both reading and math. The administration is creating strategies for next year to be sure to achieve a B grade.

III. Old Business

- PTC and Internal Funds Systemization
 - Dr. County described the transition over to QuickBooks for the administrators. Questions about internal funds are coming up from all NC schools because the previous system did not track income and disbursements as specifically as it should have.
 - Dr. County outlined that he is holding meetings with PTC Chairs to increase accountability and has asked for better safeguards as it relates to cash handling.
 - Dr. County shared that procedures and handbooks are being reviewed now in order to have better policies overarching for all schools in the board's profile.
 - CSUSA will continue to report on these processes each month until a finalized uniform process is completely developed.
- Various Changes to Charter School Laws, HB 800

- Madeline Keeter reviewed House Bill 800 and where it is currently in the legislative process. The board asked questions about the bill and Board President Barbra Bryan voiced concerns that CSUSA should consult with them in the future on proposed legislation that may impact them. Mrs. Keeter responded that there would be a more coordinated effort to inform boards of legislative activity, whenever appropriate.

IV. New Business

- Approval of Board Meeting Schedule
 - The board reviewed the annual meeting schedule presented.

MOTION: Motion was made by Beth Allen and seconded by Ivonne Reed to approve the board meeting schedule for 2017-2018. Motion passed unanimously.

V. Public Comment

- There was no public comment.

VI. Personnel Update

MOTION: Motion was made by Wayne Turner and seconded by Talitha McGuiness to go into closed session to discuss a confidential matter with their attorney. Motion passed unanimously.

No action was taken in closed session.


MOTION: Motion was made by Wayne Turner and seconded by Ivonne Reed to go back into open session. Motion passed unanimously.

MOTION: Motion was made by Ivonne Reed and seconded by Wayne Turner to extend an offer of employment to the following teachers at Iredell Charter Academy:

- Tricia Bennet – Kindergarten
- Brandy Danovski – ESE Teacher
- Mary Billings Hart – Art Teacher
- Johanna Nicholson – MS Social Studies Teacher

VII. Adjournment

MOTION: Motion was made by Wayne Turner and seconded by Ivonne Reed to adjourn the board meeting of the North Carolina Charter Educational Foundation. The motion passed unanimously. Meeting adjourned at 7:15 p.m.


Beth Compton, Board Secretary

Date: 9/7/17