

MEETING MINUTES

Name of Foundation: North Carolina Charter Educational Foundation, Inc.
Board Meeting: May 24, 2017
Schools: Cabarrus Charter Academy
Iredell Charter Academy
Langtree Charter Academy
Kannapolis Charter Academy

Date:	Next Meeting:	Next time:
May 24, 2017	June 28, 2017	5:30 p.m.
Meeting Location:		
Langtree Charter Academy – Upper Campus, 185 W. Waterlynn Rd., Mooresville, NC		

Attended by:	
Board Members: Barbra Bryan Talitha McGuinness Beth Allen Beth Compton Wayne Turner Jessica Rainstein Ivonne Reed	Other Attendees: Dr. Andrea Lopresti, Iredell Charter Academy Principal Katrina Samuels, Kannapolis Charter Academy Principal Van Wade, Langtree Charter Academy Principal De’Shaunda Hampton, Cabarrus Charter Academy Principal (Lower Campus) Alicia McCree, Cabarrus Charter Academy Principal (Upper Campus) Joel County, Regional Director of Education – NC Lloyd Knight, Regional Principal – NC Erin Lanoue, Director of Education Myrna Laine-Hyppolite, Vice President of Financial Analysis David Dubbin, Director of Financial Analysis Anthony Roberts, Director of Talent Acquisition Madeline Keeter, Governing Board Manager Donna Rascoe, Board Attorney Members of the Public

CALL TO ORDER

Pursuant to public notice, the North Carolina Charter Educational Foundation board meeting commenced at 4:06 p.m. with a Call to Order by Board President, Barbra Bryan. Roll call was taken and quorum established.

I. Administrative

- Approval of April 26, 2017 Meeting Minutes
 - The board reviewed the minutes from the previous meeting.

MOTION: Motion was made by Beth Allen and seconded by Jessica Rainstein to approve the April 26, 2017 meeting minutes. Motion passed unanimously.

II. CSUSA Reports

- Approval of April 2017 Financials
 - The board reviewed the financial analysis reports for April 2017 with Myrna Laine-Hyppolite.

MOTION: Motion was made by Beth Allen and seconded by Wayne Turner to approve the April 2017 Financials. Motion passed unanimously.

- Approval of FY2018 Budgets
 - The board reviewed the FY2018 budget with Myrna Laine-Hyppolite.
 - The budget highlights included:
 - 7 percent teacher salary increase across the board.
 - Schools have received grant funding to cover and expand professional development. Professional Development budgets will cover the following:
 - a. Professional Development/Contracted Services – Kagan Workshops
 - b. Contracted Services – Behavior Support Institute
 - c. New Teacher Support – UNC
 - d. Professional Development – Rachel’s Challenge
 - e. Digital & Literacy Institute – Teacher’s College
 - f. The Reading & Writing Institute
 - g. Autism Certification
 - Funding for one bus at Iredell Charter Academy
 - The board voiced their approval of the teacher salary increases, specifically and thanked CSUSA for their financial support of their schools.

MOTION: Motion was made by Beth Allen and seconded by Wayne Turner to approve the FY2018 budget for each school. Motion passed unanimously.

- NC Curriculum Update
 - The board received a presentation from Erin Lanoue, Director of Education, about the curriculum plans for both Cabarrus Charter Academy and Langtree Charter Academy Upper Schools.
 - Mrs. Lanoue explained that the schools will also be moving to a block schedule for courses that will more closely align with local districts.
 - The board asked questions about hiring instructional staff for these courses, and school leadership confirmed that they are actively recruiting strong candidates now for next year.
 - The board asked for a presentation next month about the Cambridge program to show what progress there has been in its implementation.
 - The board asked for more information about the Attitude is Altitude program at their next meeting, as well.
- School Progress Reports
 - Cabarrus Charter Academy
 - Principal Hampton reviewed current NWEA data and reviewed that Spring testing is underway. Reading scores are improving and Math scores are still a main area of focus.
 - Principal McCree reviewed the current NWEA data and a brief overview of parent satisfaction surveys.

- Iredell Charter Academy
 - Dr. Lopresti explained that NWEA testing for Spring is still underway, and that enrollment is currently at 440. Staff and parent surveys came back and looked positive.
- Kannapolis Charter Academy
 - Principal Samuels reviewed the Spring NWEA testing initial results which currently show that grades 3-8 have all made gains from Fall to Spring. Parent and staff surveys have come back and staff loyalty is very high based on initial review.
- Langtree Charter Academy
 - Principal Wade addressed his resignation effective at the end of the school year.
 - Principal Wade announced the high school's acceptance in the North Carolina High School Athletic Association.
 - Principal Wade reviewed initial NWEA data and that he feels strongly that the school will exceed their academic goal for the school grades.

III. Old Business

- PTC and Internal Funds Systemization
 - Board President Barbra Bryan asked what systemization is currently being put in place at the schools to ensure there is accurate bookkeeping on internal school based funds as well as PTC activities.
 - Mrs. Bryan also discussed her concerns with the way PTC funds have been handled and asked for a plan to correct the internal funds and PTC funds to ensure there is a standard operating procedure for each school's bookkeeping processes.
 - The board discussed adopting a policy to ensure internal finances are accurately kept and will make every effort to pass such policy by the beginning of the school year and ensure that each school's internal funds are cleaned up by June 30, 2017.
 - The board discussed the need to investigate each school's procedures for handling internal funds.

IV. New Business

- Various Changes to Charter School Laws, HB 800
 - Madeline Keeter reviewed HB800 and where it is in the legislative process currently. The board asked questions about the bill and Board President Barbra Bryan voiced concerns that CSUSA should consult with them in the future on proposed legislation that may impact them. Mrs. Keeter responded that there would be a more coordinated effort to inform boards of legislative activity, when appropriate.

V. Public Comment

- There was no public comment.

VI. Personnel Update

MOTION: Motion was made by Beth Allen and seconded by Jessica Rainstein to go into closed session to discuss a confidential personnel matter with their attorney. Motion passed unanimously.

No action was taken in closed session.

MOTION: Motion was made by Wayne Turner and seconded by Talitha McGuiness to go back into open session. Motion passed unanimously.

MOTION: Motion was made by Wayne Turner and seconded by Jessica Rainstein to extend an offer of employment to the following teachers at Cabarrus Charter Academy, Upper School for the 2017-2018 school year:

- Becker, Phillip A. HS Band/Music Teacher
- Cusano, Donata Special Education Teacher
- Davis, Amanda L. HS Language Arts Teacher
- Davis, Tiara M. HS Science Teacher
- Ellingsworth, Mariah L. Middle/HS Social Studies
- Furlough, Hans C. Middle/HS Science Teacher
- Hanline (Spencer), Blakeney H. HS Social Studies Teacher
- Jackson, Kayla R. MS Language Arts Teacher
- Marin, Elizabeth W. HS Math Teacher
- Martin, Michael W. Middle/HS Social Studies
- Mccrary, Lynell M. Middle/HS Physical Education
- Mcgowens, Sherry L. HS Language Arts Teacher
- Richardson, Thomas A. 5th Grade Teacher
- Tucker, Crystal L. HS Language Arts Teacher
- Wolf, Christie L. HS Language Arts Teacher
- Yamanashi, Scott F. HS Language Arts Teacher
- Zingher, Jessica E. MS Music Teacher

Motion passed unanimously.

MOTION: Motion was made by Jessica Rainstein and seconded by Talitha McGuinness to extend an offer of employment to the following teachers at Cabarrus Charter Academy, Lower School, for the 2017-2018 school year:

- Azzarello, Sarah E. 3rd Grade Teacher
- Banach, Melody L. Elementary Art Teacher
- Baz, Holli A. Elem/Middle Music Teacher
- Bredeweg, Stephanie R. Kindergarten Teacher
- Cashion, Erin T. Kindergarten Teacher
- Cramer, Charlotte L. Kindergarten Teacher
- Depetro, Alessandra D. 1st Grade Teacher
- Fabrizio, Jolie L. Reading & Math Intervention
- Frazier, Ashley M. 3rd Grade Teacher
- Harder Iii, John S. 2nd Grade Teacher
- Hazlett, Samantha R. Special Education Teacher, Adaptive
- Henderson, Vanessa 1st Grade Teacher
- Hornung, Kristin 3rd Grade Teacher
- Horne, Madison M. Elem/Middle Music Teacher
- Johns, Paula R. 2nd Grade Teacher
- Jones, Olivia C. Kindergarten Teacher

- Killmeyer, Rachel L. Kindergarten Teacher
- Kline, Elizabeth A. 2nd Grade Teacher
- Krieg, Shannon M. Kindergarten Teacher
- Long, Jacqueline C. EC Adaptive Teacher
- McGuire, Jessica 1st Grade Teacher
- Moore, Lindsay M. 4th Grade Teacher
- Nance, Kristen R. 3rd Grade Teacher
- Otchere, Angela T. 4th Grade Teacher
- Riggs, Janet L. Special Education Teacher
- Scarvey, Quinn S. 2nd Grade Teacher
- Sorrentino, Ashley M. Kindergarten Teacher
- Vientos, Dalia M. Elementary Language Arts
- Waite, Donna K. 4th Grade Teacher

Motion passed unanimously.

MOTION: Motion was made by Jessica Rainstein and seconded by Wayne Turner to extend an offer of employment to the following teachers at Kannapolis Charter Academy for the 2017-2018 school year:

- Bakos Tumino, Ana L. MS English Teacher
- Barringer, Lisa S. Kindergarten Teacher
- Bell, Chantanique A. 1st Grade Teacher
- Carey, Dona Title 1 Elementary Math Interventionist
- Carroll, Jennifer C. Elem/Middle Music Teacher
- Clacherty, Jessica M. Elem/Middle Art Teacher
- Di Girolomo, Nicole 4th Grade Teacher
- Halka, Ellen M. 5th Grade Teacher
- Hood, Betsy Title 1 Elementary Reading Intervention Teacher
- Horne, Dorey Special Education Teacher
- Hsu, Yu Chi. 1st Grade Teacher
- Kendall, Jennifer A. Kindergarten Teacher
- Lerner, Randee M. Kindergarten Teacher
- Liles, Cecilia 1st Grade Teacher
- Mullis, Amber B. Kindergarten Teacher
- Palma, Melissa J. Special Education Teacher
- Rado-Myrick, Arlene Arlene. 1st Grade Teacher
- Robertson, Brittney L. 2nd Grade Teacher
- Romeo, Laura M. Curriculum Resource Teacher
- Simmons, April L. Curriculum Resource Teacher
- Smith, Nicholas J. Elem/Middle Physical Education Teacher
- Trombly, Aleks N. 5th Grade Teacher
- Trull, Andrea P. 5th Grade Teacher
- Tryon, Angelica M. Special Education Teacher
- Williams, Lorre F. MS Co-Teacher

Motion passed unanimously.

MOTION: Motion was made by Wayne Turner and seconded by Jessica Rainstein to extend an offer of employment to the following teachers at Langtree Charter Academy, Upper and Lower Schools, for the 2017-2018 school year:

- Bass, Cecilia E. Elementary Art Teacher
- Beal, Jessica M. 4th Grade Teacher
- Benson, Amy R. MS Math Teacher
- Bilal, Mehwish MS Math Teacher
- Bumgarner, James L. Elementary Reading Specialist
- Bunbury, Theresa A. Special Education Teacher
- Butz, Kim L. Elementary Instructional
- Call, Chelsi W. 1st Grade Teacher
- Cedenno, Eduardo Middle/HS Band/Music Teacher
- Champ Jr., Thomas L. HS Technology Teacher
- Clark, Jacqueline R. MS Social Studies Teacher
- Coffey, Danielle K. Student Services Coordinator
- Condit-rojas, Jennifer K. MS Social Studies Teacher
- Courtney, Jacqueline A. 1st Grade Teacher
- Cox, Megan R. 2nd Grade Teacher
- Cullen, Jennifer A. 1st Grade Teacher
- Dillard, Jaclyn N. 4th Grade Teacher
- Dufore, Raeane E. Curriculum Resource Teacher
- Duncan, Mark 5th Grade Teacher
- Eroh, Kimberly D. Special Education Teacher
- Flory, Mark A. Middle/HS Science Teacher
- Glenn, Kari J. Critical Resource Teacher
- Grady, Duane W. HS PE Teacher
- Hager, Jay D. MS Science Teacher
- Hammack, Molly J. Reading Intervention Specialist
- Hamrick, Mishael R. Special Education Teacher
- Hanley, Kimberly A. Elem Foreign Lang Teacher
- Hanson, Brittany N. 3rd Grade Teacher
- Horton, Wyounda Q. MS English Teacher
- Irons, Meaghan P. 2nd Grade Teacher
- Jain, Madhulika 5th Grade Teacher
- Johnson, Trisha N. 5th Grade Teacher
- Kaliszewski, Rae L. 1st Grade Teacher
- Kramer, Michelle M. 5th Grade Teacher
- Lach, Christine Kindergarten Teacher
- Lally, Elizabeth M. Elementary Instructional
- Layton, Bethany F. 5th Grade Teacher
- Lipes, Hayley A. Kindergarten Teacher
- Macarthur, Nichole L. Kindergarten Teacher
- McCreary, Sonja J. HS Math Teacher
- McLelland, Renee A. Curriculum Resource Teach
- Melton, Andrea 2nd Grade Teacher
- Minnich, Angela J. HS Co-Teacher
- Mitchell, Ashley M. Kindergarten Teacher

- Moffitt, Bradley A. Elementary Physical Ed Te
- Moncrieft, Rachell R. Special Education Teacher
- Moore, Carol A. 5th Grade Teacher
- Moyer, Ellen T. 2nd Grade Teacher
- Negron, Holly P. 4th Grade Teacher
- Nemechek, Molly A. MS Social Studies Teacher
- Ogg, Melinda K. MS Language Arts Teacher
- Pavia, Thomas M. HS PE Teacher
- Potts, Ann M. MS English Teacher
- Reavis, William K. HS Band/Music Teacher
- Richert, Kathleen O. HS English Teacher
- Rivera, Michelle L. 2nd Grade Teacher
- Smith, William A. HS Social Studies Teacher
- Stabasefski, Megan E. 4th Grade Teacher
- Steinjan, Lauren E. Kindergarten Teacher
- Stewart, Nathaniel L. HS English Teacher
- Streetman, Cayce W. 4th Grade Teacher
- Swift, Paula R. 1st Grade Teacher
- Toner, Caitlin N. MS Social Studies Teacher
- Vita, Tracy Kindergarten Teacher
- Weibel, Samantha L. 1st Grade Teacher
- Weir, Jennifer W. 1st Grade Teacher
- White, Lindsey E. 2nd Grade Teacher
- Wishart, Chloe A. 5th Grade Teacher

Motion passed unanimously.

MOTION: Motion was made by Talitha McGuinness and seconded by Wayne Turner to extend an offer of employment to the following teachers at Iredell Charter Academy for the 2017-2018 school year:

- Athanas, Jason C. Elem/Middle Physical Education
- Cook, Jessie N. 1st Grade Teacher
- Dandurand, Dana S. Special Education Teacher
- Eddy, Luke I. MS Co-Teacher
- Fogarty, Brittany E. Special Education Teacher
- Jonsson, Melanie B. 4th Grade Teacher
- Passage, Stacy Curriculum Resource Teach
- Riley, Lisa C. 2nd Grade Teacher
- Sapanaro, Debra A. Kindergarten Teacher
- Smith, April D. 3rd Grade Teacher
- Ventresca, Wendy J. MS Music Teacher

Motion passed unanimously.

MOTION: Motion was made by Jessica Rainstein and seconded by Wayne Turner to extend an offer of employment to the following teachers at Kannapolis Charter Academy for the remainder of the 2016-2017 school year:

- Betsy Hood, Title I Reading Intervention Teacher
- Marya Horne, Special Education/ESE Teacher

Motion passed unanimously.

VII. Adjournment

MOTION: Motion was made by Wayne Turner and seconded by Jessica Rainstein to adjourn the board meeting of the North Carolina Charter Educational Foundation. The motion passed unanimously. Meeting adjourned at 6:20 p.m.


Beth Compton, Board Secretary

Date: 9/14/17